

**2011-2012**  
**Saint Mary's College of California**  
**COMMUTER STUDENT**

**PARKING PERMIT APPLICATION AND VEHICLE REGISTRATION**

Please fax this back to: (925) 631-4148 or mail to: Public Safety, Saint Mary's College, PO Box 3111, Moraga, CA 94575

**Year:** (check box)  Freshman  Sophomore  Junior  Senior  Graduate Student/Other

PRINT ALL INFORMATION

Student ID#: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Local Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Home Phone # (\_\_\_\_) \_\_\_\_\_ Cell Phone # (\_\_\_\_) \_\_\_\_\_

**NOTE: If your car does not have license plates use the last 4 digits of your Vehicle Identification Number (VIN) and under "Lic Plate" write VIN and then the last four numbers. Example: VIN1234**

**VEHICLE 1 INFORMATION:**

Permit # \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Lic. Plate # \_\_\_\_\_ State \_\_\_\_\_

**VEHICLE 2 INFORMATION:**

Permit # \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Lic. Plate # \_\_\_\_\_ State \_\_\_\_\_

Saint Mary's College parking regulations REQUIRE that ALL students, faculty, staff and visitors obtain and properly display a current year parking permit. Vehicles not properly displaying a permit are subject to citation, immobilization or tow away.  
**California Vehicle Code Section 22658**

**Please read the information below then sign and date the bottom of the form. Permit will be issued when form is completed**

- I understand that there is a \$10 replacement fee for each lost or misplaced permit.
- I understand that the permit must be placed on the **outside** of the front windshield, driver's side lower corner.
- I understand that if I drive a car on campus other than the car I have obtained a permit for, I must get a temporary parking permit at the front gate.
- I understand that I am eligible for only one class of parking permit.
- Acquiring a parking permit for anybody other than yourself will result in loss of parking privileges on campus and you will be referred to the Dean of Students for disciplinary action.
- Commuter permit are valid in all "Commuter" parking lots only.
- Public Safety Escort Services are available 24 hours/7 days year-round by using the "Blue Light" phones, cell phone (925-631-4282) or stopping at the Front Gate.
- Special parking permits, because of injuries, are available only at the Public Safety Administrative Office. A Physician's request must accompany your request. They are issued for limited periods of time (up to 45 days).
- I will receive and read a campus parking map and regulations to understand which lots I am allowed to park in. I further agree to abide by these regulations and to address any questions to a Public Safety staff member.
- **I understand that the speed limit on campus is 15MPH. I understand that I must come to a complete stop at all stop signs and areas that indicate stop on the road. Failure to comply will result in citation(s).**
- I understand that if I do not pay or appeal parking citations or moving violations within 14 days of issue, my vehicle may be immobilized or towed at my expense. **I understand that there is a \$50.00 removal fee should my vehicle be booted.** I understand that my vehicle will not be released until all outstanding fines are paid. Unpaid fines are doubled and added to my student account after 14 days from issuance of citation. All fines will be paid to the Business Office. If I wish to appeal a citation, I can find the form through the College website or pick it up from the Public Safety Front Gate or the Administrative Offices in Assumption Hall West and complete it according to the instructions. **NO OTHER APPEALS WILL BE ACCEPTED.**
- The **2011-2012 Undergraduate Student Handbook** is available online at the following web address: [www.stmarys-ca.edu/studenthandbook](http://www.stmarys-ca.edu/studenthandbook). A limited number of hard copy versions are available at the Office of Student Life, Ferroggiaro #202

**My signature certifies that I have read, understood, and will comply with all of the above information.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Check one of the following:**

- I would like to pick up my parking permit and regulations at the front gate the next time I come to campus.
- I would like to have my parking permit and regulations mailed to my home address.